

Lending rules at Rosenhof VO Library

- The library is an offer for all active participants at Rosenhof VO.
- You will receive your library card by showing your credentials at the library. This library card can only be used at Rosenhof VO. You are welcome to use library cards from other libraries, but you will first have to register the card at Rosenhof VO before using it. You must always bring with you your library card when visiting the library.
- You can borrow any textbooks during your education period. You must return them to the library when you have completed your course, or when you are leaving the school. **ALL BOOKS must be delivered back to the library before the summer vacation.**
- If you are switching textbooks during your school year, you first have to deliver all borrowed books back to the library before you can borrow new books.
- Our library also lends out dictionaries, grammar books, audio exercises, DVD`s and other books. We offer a four week lending period, except for DVD`s, which have a one week lending period.
- Should you fail to deliver your borrowed items after your lending period is done, you will receive a text message from the library, urging you to deliver back the items you have borrowed. In such cases, the lending period can be extended up to three times, unless the material has been reserved for someone else. If you have failed to extend your lending period or not delivered the items after having received two reminders from the library, you will receive a payment notification demanding payment for the items you have borrowed. If you fail to pay this sum, or deliver back the items before the deadline determined in the letter, you will receive an invoice with the sum of the material you have borrowed + a 100 Norwegian Kroner fee. Should you fail to pay this invoice, the case will be forwarded to debt collection for further action.
- Please take good care of all books and other material you are lending from our library. Keep in mind that others are going to borrow the items after you.
- You are not allowed to make notes in the books. If you have written in them, or if the books are damaged in any way, we will expect you to pay for them. Text books are valued at 400 Norwegian Kroner per book. The cost of other material will vary.